



WINGLOW FASHION ACACEMY (WinFA) P.O. Box 2088, Cantonments, Accra TEL: +233 208140456, +233 243827057						Reg. Form
TRAINEE REGISTRATION AND ADMISSION FEE						GHC 150.00
Indicate courses you intended to do : <ol style="list-style-type: none"> <li>1. Fashion Design and Technology</li> <li>2. National Proficiency 1</li> <li>3. National Proficiency 2</li> <li>4. Certificate 1</li> <li>5. Fashion Marketing</li> <li>6. Business Entrepreneurship</li> <li>7. Exterior and Interior Decoration</li> </ol>						
BATCH (for internal use only)					2	0
Name						
Date of birth						
P. O BOX ADDRESS						
Residential address:						
Cell phone #						
whatsapp #						
Email #						
Last school attended and certificate attained						
Why do you want to take the course						
1.						
2.						
3.						

Please attach copies of certificates and 1 passport photo when submitting forms.



4.

Indicate what you will do with the skills attained
<ol style="list-style-type: none"> <li>1. Work as fashion designer</li> <li>2. Start a business in fashion</li> <li>3. Work as event planner</li> <li>4. Other</li> </ol>
Sponsor's name
Relationship
Sponsor's Address and Cell #
Do you agree with to the following code of conduct during period of training?
1.All fees must be paid before training, fees paid are not refundable
2. Agree to purchase and wear WinFA Tee shirt as uniform on Monday, Wednesday and Friday
3.Adhere to WinFA security regulation at all times
4.Replace or pay for any property you damage
5.Help keep the environment clean
6.Adhere to WinFA no stealing policy
7.Adhere to WinFA no smoking policy
Agree that breach of the code of conduct may lead to your dismissal from the academy
<p>Absenteeism</p> <ol style="list-style-type: none"> <li>1. <b><u>Absent for health reason</u></b> Student is expected to bring evidence from hospital to back claims, in this case lost days will be restored plus two days to enable student complete the relevant module</li> <li>2. <b><u>Absent with no tangible excuse</u></b> Student will be given only two days extra to finish the module</li> </ol>



Signature:

Name in full:

Date:

Witness:

Sponsor's signature:

Name in full:

Date:



### **WinFA offers you:**

- Practical Sewing skills rather than theory
- Practical Interior Design skills rather theory
- Practical Exterior Decoration skills rather than theory
- Short duration but intense training
- Flexibility in course choices
- Business Enterprise management courses

### **Vision**

Become the preferred one stop shop for deepening your passion and potential for quality clothes, fashion skills in designing, production and entrepreneurship in the shortest possible time.

### **Mission**

To leverage Winglow's many years skills and technical experience in fashion design and production for the benefit of Winglow Fashion Academy graduates to become successful leaders in the global fashion industry .

### **Philosophy**

Customer First, Quality Always

### **Product and services offered**

- Fashion Design and Technology training
- National Proficiency 1 &2
- Interior and exterior decoration training

### **Qualifications:**

- Entry requirement: BECE with a good grade may be considered but emphasis is on SHS certificate or above.
- Age range 15-65 years.
- Prospective student will be required to submit Registration Forms, undergo an interview to determine suitability and also receive help with the modules choices as well as class placement
- Students are required to wear WinFA T- shirt
- There will be close monitoring of entry/exit of trainees in order to maximize on space and also to provide best opportunities for trainees benefit.
- Graduation and award of certificate of proficiency after training at a cost.

Please attach copies of certificates and 1 passport photo when submitting forms.